

Minutes
Fuel FORUM
Monday, October 3, 2005

Fleet has been receiving a lot of GRAMMA requests from the press. They have asked for:

- Every person assigned a state vehicle (not just take home)
- Every daily rental for the past year
- A list of take home vehicles
- Fuel transactions for elected, appointed and other visible positions for the past year.

In gathering the data for the fueling requests, we found data problems::

- Bad odometer readings
 - Gap between readings
 - More than one transaction on one day or time
 - Amount of fuel for each transaction
 - Account movement (from the system upgrade)
 - Multiple people using a pin of a previous state employee
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- ❑ When people terminate, we need to know so that we can cancel their Gascards and pins.
 - ❑ We will be working to interface Gascard with the DHRM personnel system.
 - ❑ If you aren't sure that you are the only person using your pin – get a new one.
 - ❑ A Gascard is assigned to a vehicle – a Pin is assigned to an individual.
 - ❑ As fuel prices increase, GRAMMA requests may increase.
 - ❑ A Presentation on Bio-Diesel Fuel and How it Works was given by Frank Anderson of Cardwell Distributing. Please see presentation.
 - ❑ A Honda CNG vehicles and the benefits of Alternate Fuel presentation was given by Kelli Kammerer. Please see presentation.
 - ❑ Kelli Kammerer of Honda had a Honda Civic that was demonstrated for those that wanted to see it.